



**WOODLAND JOINT UNIFIED SCHOOL DISTRICT  
MINUTES OF THE  
ANNUAL ORGANIZATIONAL MEETING**

**December 17, 2020**

Consistent with the Shelter in Place orders from the Governor and Yolo County, this meeting was compliant with the Governor's Executive Order N-29-20, which allowed for a deviation of teleconference rules required by the Brown Act. In-person attendance was not permitted. The meeting was available for live stream viewing, and recordings are available at <https://livestream.com/wjUSD> (click on the Board Meeting date).

Attendance Taken at 5:00 PM:

Present:

Deborah Bautista Zavala  
Morgan Childers  
Bibiana Garcia  
Kandice Richardson Fowler  
Noel Rodriguez  
Rogelio Villagrana  
Jake Whitaker

**A. CALL TO ORDER IN OPEN SESSION - 5:00 P.M.**

Minutes:

The Board President called the meeting to order in Open Session at 5:00 p.m. via Zoom and the meeting was live streamed and recorded via Vimeo Livestream.

**B. ANNUAL BOARD ORGANIZATION - PART I: Oaths of Office Administered to the New Board Members**

Minutes:

Yolo County Superintendent of Schools Garth Lewis administered the Oath of Office to Trustees Jake Whitaker and Kandice Richardson Fowler. Yolo County Judge Sonia Cortés administered the Oath of Office to Trustees Noel Rodriguez and Bibiana Garcia.

The Board recessed the meeting at 5:20 p.m. and resumed the meeting at 5:30 p.m.

**C. APPROVAL OF BOARD AGENDA - ACTION - 5:30 P.M.**

**Motion Passed:** Motion was made to approve the agenda. Passed with a motion by Rogelio Villagrana and a second by Jake Whitaker.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Bibiana Garcia
- Yes Kandice Richardson Fowler
- Yes Noel Rodriguez
- Yes Rogelio Villagrana
- Yes Jake Whitaker

**D. PUBLIC COMMENT FOR ITEMS ON CLOSED SESSION AGENDA - In-person attendance at the Board Meeting will not be permitted. Please email public comments by 4:00 pm on the Board Meeting date to [public.comment@wjusd.org](mailto:public.comment@wjusd.org). Per Board Bylaw 9323, comments (emails) received shall be limited to three minutes per person, and the Board shall limit the total time for public comment on each item to 20 minutes. Public comments may also be submitted by voicemail by 4:00 pm on the Board Meeting date, at 530-406-3202, or by mail postmarked on or before the Board Meeting date, at Attn: Public Comment, 435 6th Street, Woodland, CA 95695. The meeting will be available for live stream viewing at <https://livestream.com/wjUSD> (click on the Board Meeting date).**

Minutes:

No public comments were submitted for Closed Session agenda items.

**E. CLOSED SESSION AGENDA**

**E.1. Conference With Labor Negotiator, Leanee Medina Estrada: WEA and/or CSEA, Pursuant to Govt. Code 54957.6**

Minutes:

The Board recessed at 5:32 p.m. and reconvened in Closed Session at 5:33 p.m. Closed Session recessed at 6:14 p.m.

**F. RECONVENE IN OPEN SESSION - 6:00 P.M.**

Minutes:

The Board President reconvened the meeting in Open Session at 6:15 p.m.

**F.1. Pledge of Allegiance**

Minutes:

The Board President led the Pledge of Allegiance.

**F.2. Announcement of any action taken in Closed Session or items to be approved in Open Session that were reviewed in Closed Session**

Minutes:

The Board President announced that no action was taken in Closed Session.

**G. PUBLIC COMMENT TO THE BOARD - In-person attendance at the Board Meeting will not be permitted. Please email public comments by 4:00 pm on the Board Meeting date to [public.comment@wjusd.org](mailto:public.comment@wjusd.org). Per Board Bylaw 9323, comments (emails) received shall be limited to three minutes per person, and the Board shall limit the total time for public comment on each item to 20 minutes. Public comments may also be submitted by voicemail by 4:00 pm on the Board Meeting date, at 530-406-3202, or by mail postmarked on or before the Board Meeting date, at Attn: Public Comment, 435 6th Street, Woodland, CA 95695. The meeting will be available for live stream viewing at <https://livestream.com/wjUSD> (click on the Board Meeting date).**

Minutes:

Please see the attached public comments.

**H. REPORT FROM BOARD MEMBERS**

Minutes:

All Trustees shared a report including activities that they have participated in recently and they wished everyone happy holidays.

**I. GOVERNANCE SUPPORT**

**I.1. Study Session: Discussion of the Process to Elect Officers**

Minutes:

The Board discussed and determined the Process to Elect Officers.

**I.2. Action: Approve Resolution 41-21: Support of Expedited COVID-19 Vaccinations for Educators**

**Motion Passed:** Motion was made to approve Resolution 41-21: Support of Expedited COVID-19 Vaccinations for Educators, with one edit. Passed with a motion by Jake Whitaker and a second by Rogelio Villagrana.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Bibiana Garcia
- Yes Kandice Richardson Fowler
- Yes Noel Rodriguez
- Yes Rogelio Villagrana

Yes Jake Whitaker

## J. BOARD ACTION - ANNUAL BOARD ORGANIZATION

### J.1. PART II: ELECTION OF THE BOARD OFFICERS AND SUB-COMMITTEE APPOINTMENTS FOR 2021 (as individual items by action or appointment)

#### J.1.a. Election of Board President for 2021

**Motion Passed:** Trustee Whitaker was nominated for President. Passed with a motion by Rogelio Villagrana and a second by Kandice Richardson Fowler.

Yes Deborah Bautista Zavala  
Yes Morgan Childers  
Yes Bibiana Garcia  
Yes Kandice Richardson Fowler  
Yes Noel Rodriguez  
Yes Rogelio Villagrana  
Yes Jake Whitaker

Minutes:

Board President Childers handed the gavel (virtually) to New Board President Whitaker and he presided over the remainder of the meeting.

#### J.1.b. Election of Board Vice President for 2021

Minutes:

Trustee Rogelio Villagrana was appointed to serve as the 2021 Board Vice President.

#### J.1.c. Election of Board Clerk for 2021

**Motion Passed:** Trustee Deborah Bautista Zavala was nominated for Clerk. Passed with a motion by Jake Whitaker and a second by Morgan Childers.

Yes Deborah Bautista Zavala  
Yes Morgan Childers  
Yes Bibiana Garcia  
Yes Kandice Richardson Fowler  
Yes Noel Rodriguez  
Yes Rogelio Villagrana  
Yes Jake Whitaker

#### J.1.d. Appointment of Superintendent as the Official Secretary to the Board of Trustees

**Motion Passed:** Motion was made to appoint the Superintendent as the Official Secretary to the Board of Trustees. Passed with a motion by Kandice Richardson Fowler and a second by Rogelio Villagrana.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Bibiana Garcia
- Yes Kandice Richardson Fowler
- Yes Noel Rodriguez
- Yes Rogelio Villagrana
- Yes Jake Whitaker

**J.1.e. Appointment of Board Representatives to the Following:**

**J.1.e.I. District Finance Committee (two representatives)**

Minutes:

Trustees Childers, Garcia, and Villagrana volunteered to be the Board representatives for the District Finance Committee.

**J.1.e.II. Yolo County School Boards Association (one representative, and one alternate)**

Minutes:

Trustee Richardson Fowler volunteered to be the Board representative for the Yolo County School Boards Association. Trustee Bautista Zavala volunteered to be the alternate representative.

**J.1.e.III. Woodland Schools Foundation Liaison (one representative)**

Minutes:

This appointment was removed from the list.

**J.1.e.IV. District Wellness Committee (one representative)**

Minutes:

This committee was replaced with a Nutrition Committee that meets with the Director of Food Services. Trustees Garcia and Richardson Fowler volunteered to be the Board representatives for the new District Nutrition Committee.

**J.1.e.V. 3 x 2 x 2 Meetings with City of Woodland and Woodland Community College Officials (three representatives)**

Minutes:

Trustees Bautista Zavala, Rodriguez, and Villagrana volunteered to be the Board representatives for the 3x2x2 meetings with the City of Woodland and Woodland Community College officials.

**J.1.e.VI. District Safety Committee (one representative)**

Minutes:

Trustee Bautista Zavala volunteered to be the Board representative for the District Safety Committee.

**J.1.e.VII. Environmental Stewardship Committee (three representatives)**

Minutes:

Trustees Bautista Zavala and Whitaker volunteered to be the Board representatives for the Environmental Stewardship Committee.

**J.1.e.VIII. Committee to Revise High School Graduation Requirements (two representatives)**

Minutes:

Trustees Richardson Fowler, Rodriguez, and Villagrana volunteered to be the Board representatives for the Committee to Revise High School Graduation Requirements.

The Board recessed the meeting at 7:42 p.m. and resumed the meeting at 7:48 p.m.

**J.2. PART III: BUSINESS-RELATED BOARD ORGANIZATION**

**J.2.a. Action: Approve Dates and Times of the 2021 Board Meetings**

**Motion Passed:** Motion was made to approve option B with modifications for the 2021 Board Meeting Schedule. Passed with a motion by Rogelio Villagrana and a second by Kandice Richardson Fowler.

- Yes Deborah Bautista Zavala
- No Morgan Childers
- Yes Bibiana Garcia
- Yes Kandice Richardson Fowler
- Yes Noel Rodriguez
- Yes Rogelio Villagrana
- Yes Jake Whitaker

**J.2.b. Action: Approve Resolution 39-21: Authorizing Certain Employees to Sign on Behalf of the District**

**Motion Passed:** Motion was made to approve Resolution 39-21: Authorizing Certain Employees to Sign on Behalf of the District. Passed with a motion by Morgan Childers and a second by Kandice Richardson Fowler.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Bibiana Garcia
- Yes Kandice Richardson Fowler
- Yes Noel Rodriguez
- Yes Rogelio Villagrana
- Yes Jake Whitaker

## **K. FACILITIES AND FINANCE**

### **K.1. Action: Approve Purchases of Items/Services in Excess of \$15,000: List 9-21**

**Motion Passed:** Motion was made to approve Purchases of Items/Services in Excess of \$15,000: List 9-21. Passed with a motion by Kandice Richardson Fowler and a second by Rogelio Villagrana.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Bibiana Garcia
- Yes Kandice Richardson Fowler
- Yes Noel Rodriguez
- Yes Rogelio Villagrana
- Yes Jake Whitaker

### **K.2. Action: Approve Resolution No. 40-21 of the Board of Education of the Woodland Joint Unified School District Approving the Award of Lease-Leaseback Services Agreements to Landmark Construction for the Multi-Purpose Room Project at Spring Lake Elementary**

**Motion Passed:** Motion was made to approve Resolution No. 40-21 of the Board of Education of the Woodland Joint Unified School District Approving the Award of Lease-Leaseback Services Agreements to Landmark Construction for the Multi-Purpose Room Project at Spring Lake Elementary. Passed with a motion by Morgan Childers and a second by Kandice Richardson Fowler.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Bibiana Garcia
- Yes Kandice Richardson Fowler
- Yes Noel Rodriguez
- Yes Rogelio Villagrana
- Yes Jake Whitaker

**L. DATE AND TIME OF NEXT SCHEDULED REGULAR BOARD MEETING:  
January 14, 2021 - Closed Session at 5:00 p.m. and 6:00 p.m. for Open Session.**

**M. ADJOURNMENT**

Minutes:

The Board recessed at 8:29 p.m. and reconvened in Closed Session at 8:29 p.m. Closed Session ended at 9:35 p.m.

The Board President reconvened the meeting in Open Session at 9:35 p.m. and announced that no action was taken in Closed Session.

The Board President adjourned the meeting at 9:35 p.m.

---

BOARD CLERK

---

BOARD PRESIDENT



**ANNUAL ORGANIZATIONAL MEETING**  
**December 17, 2020**  
**Public Comments**

---

Dear WJUSD trustees,

As you're about to approve and sign the contract for construction of the multi purpose room at Spring Lake elementary, I have a few concerns and questions I would like to see addressed. As you know, the expected timeline for the construction of the multi purpose building leads to its completion after the beginning of the 21/22 school year, which will mean the portable lunch room already at the school site will continue to be needed during the first month(s) of that school year. At that point we will also need additional portables to accommodate our fifth and sixth grade classes. Given this situation, there are two conceivable scenarios that each raise additional questions that should to be addressed:

1. Is there any possibility to expedite the construction process (potentially at an increased cost) to avoid the inconvenience and extra expenses for additional portables? In case that is a possibility, could the portable multi purpose room already at the site be used as or converted into classrooms to avoid the extra disruption and costs of having to remove the existing portable unit and to bring in and hook up new portables for the needed classrooms?
2. If expediting construction is not possible, a few additional questions should to be addressed:
  - o For how much longer will the portable lunch room need to remain at the school site? Is the contract for the rental of that portable unit for a certain time period (quarter/semester/year?) or can it be canceled any month at short notice?
  - o How much additional cost will the extended need of the portable lunch room incur?
  - o Where will the additional portable unit that will be needed for classrooms be placed, given that much space will already be occupied by the portable lunch room, the construction of the permanent multi purpose room and, eventually, the construction of the new classrooms?
  - o Will the location of the portable classrooms lead to the necessity of security cameras or similar measures to ensure visibility from the secretary's office? What additional costs would this incur?

An additional question, related to these issues, is which funds will be used to pay for all these additional expenses that will likely be necessary if/because neither the construction of the multi purpose room nor that of the additional classrooms will be completed by the time they will be needed. Is the district planning to continue using the funds that are collected through builder fees in the Spring Lake development or are there considerations to use other district funds? Since the Spring Lake specific funds are intended to be only one of the sources for covering the costs for construction of school sites in the Spring Lake community, but the district so far has chosen to use them as the sole funding source, rather than pursuing other common options such as state grants and construction bonds, the funds from builder fees are already stretched thin and woefully insufficient. To see them drained even more through their use for temporary

band-aid solution, that were the results of potentially preventable delays in the construction process, would be rather unfortunate.

As you make your decision on how to proceed with the completion of the remaining construction phases for Spring Lake elementary, and the necessary interim solutions, I hope you will consider these issues, since I didn't see them addressed during the last board meeting. Especially when it comes to the sources of funding for temporary solutions, I do not recall any public discussion during previous board meetings and I would really appreciate having the chance to understand your reasons for the decisions you made previously and will make for the remaining time until completion of the school.

Sincerely,  
Anja Garber